

Dear Introducer,

Thank you for choosing to use the TBMC Client Referral Service. Please find within this letter an outline of the service which TBMC Limited will provide to you and your client. Please sign and return this document to acknowledge that you have read the document and are happy to proceed on this basis.

TBMC is a fully owned subsidiary of the Paragon Banking Group PLC.

TBMC Limited specialise in sourcing buy-to-let mortgages and will deal directly with your landlord client when introduced to us by yourself. We do not provide advice on the suitability of the loan but will provide information and guidance to enable your client to make an informed choice.

Once your client has selected their preferred loan, TBMC Limited will do the administrative work to process the application through to completion. On completion TBMC Ltd will receive payment from the lender, which we will share with yourself. The procuration fees paid to TBMC Limited depend on the loan selected. All our procuration fees are outlined on our website along with the pay away to the broker when using the TBMC Client Referral Service.

If your client selects a product from Paragon, the application process and the remuneration we receive is in line with other lenders on our panel.

TBMC Limited will charge your client an administration fee of £299 per mortgage.

TBMC Limited will only deal directly with your client when directed to do so by yourself. Should your client contact us directly on future applications we would refer them back to you.

Our aim is to provide your client with a first-class professional service. Should your client be dissatisfied with our service, TBMC Limited will deal directly with the client and endeavour to put things right as speedily as possible.

Yours sincerely,

TBMC

I understand and agree to these Terms of Business.

Broker Name \_\_\_\_\_

Broker Signature \_\_\_\_\_

Date \_\_\_\_\_

The Business Mortgage Company Services Limited is authorised and regulated by the Financial Conduct Authority for credit broking activities. Registered in England number 3359690. Registered office Greenmeadow House, 2 Village Way, Greenmeadow Springs Business Park, Cardiff, CF15 7NE. The Business Mortgage Company Services Limited is registered on the Financial Services Register under the firm reference number 302764. The FCA does not regulate some investment mortgage contracts.